

Instructions for Compliant Teams – Lesvos

With a normal Compliant Team, the GEM missionary is the local host on the ground and is responsible for all the logistics, budget, programming, etc. of the project. Lesvos is unusual because you won't necessarily have a GEM missionary who is "on the ground" receiving teams to work in the Moria camp with EuroRelief.

What this means is that the GEM missionary leading the team to Lesvos is responsible for all aspects of leading a team – pre-field, on-field and post-field and must do so by coordinating with several people and organizations.

PLEASE NOTE: EuroRelief and others will not know or understand the difference between a GEM Compliant team, which you're leading, and GEM Complete team, run by GEM Teams. We have built relationships on the island over the years and they have an expectation as to how we work with them. We are trusting you with these contacts and relationships and ask that you communicate clearly, professionally, and consistently with them to avoid damaging those relationships.

GEM Teams Responsibilities

- Along with the normal application process, GEM Teams will also monitor the completion of the EuroRelief Registration and note this on the online "Tracking Sheet".

GEM Missionary Responsibilities

- Confirm arrival/departure of the team on Lesvos.
- Share the Volunteer Application Process with the team leader to distribute to team members.
- Check the shared online Folder and Tracking Sheet regularly and review the applications and references.
- Create and maintain a budget – EuroRelief Registration (€50 per person), payment to hotels, vehicle rental, meals, etc. Also provide any financial reporting required by the sending church/organization.
- Contact Gina at the Cosmopolitan to arrange housing (cosmopolitanstudios@gmail.com).
- Contact autoUnion Car Rental or another agency to rent a vehicle (+30 2251 061 000). Gina's husband Andreas may also be able to assist with reserving a vehicle.
- Ensure you have at least one male for every female on your team as required by EuroRelief.
- Contact Hanake Mauritz at EuroRelief for the shift schedule, to share the team make up, and when the team arrives/departs (h.mauritz@eurorelief.net).
- Coordinate all logistics for the team including on island transportation, meals, orientation, sight-seeing day(s), daily debriefs, etc.
- Follow up with the team after the trip. This is a time to debrief, challenge them to seek out what God has for them in the future, and express GEM's gratitude for their service. This can be through emails, Skype, and/or hand-written cards.